



**Engineers and Constructors**

**ALASKA OPERATIONS**

Contract No. DACA85-95D-0018

Project: Annette Island

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DC#AKT-J07-05M314-G01-0017

Confirmation of:	<input type="checkbox"/> Conference	Date Held: 13 Jul 99	1:30 pm (Alaska)
	<input type="checkbox"/> Telecon	Date Issued: 16 Jul 99	
	<input type="checkbox"/> Other:	Recorded By: Rachel August	
		Place: Anchorage, Alaska	
Subject: MOU Work Group Teleconference			

Participant	Organization	Phone
Beckley, Bill	Ridolfi Engineers	206-682-7294
Benson, Jeff	Metlakatla Indian Community	907-886-4200
Beyette, Garth	Federal Aviation Administration	907-271-3355
Commack, Roxanne	Metlakatla Indian Community	907-886-4200
Dokoozian, Lyn	Jacobs Engineering Group Inc.	907-563-3322
Elconin, Andrea	U.S. Army Engineer District-Alaska	907-753-5680
Gunyah, Ed	Bureau of Indian Affairs	907-886-3791
Hanneman, David	U.S. Army Engineer District-Alaska	907-753-5709
Jean, Lucy	Federal Aviation Administration /JALCO	907-271-5225
Renk, Russ	Federal Aviation Administration	907-271-3294
Ridolfi, Callie	Ridolfi Engineers	206-682-5008

## MEETING MINUTES

Action Required By	Item
	<p>This was the scheduled biweekly meeting. The following agenda items were discussed:</p> <ol style="list-style-type: none"><li>1. Roll Call</li><li>2. General Information</li><li>3. Action Items Update</li><li>4. New Action Items/Issues</li><li>5. Schedules</li><li>6. C-3 Plan Revision</li><li>7. Newsletter Articles</li><li>8. Teleconference Schedule and next MOU Work Group Meeting</li><li>9. Closure</li></ol>

	<p><b>2.0 General Information</b></p> <p><b>2.1 <u>Bureau of Indian Affairs (BIA)</u></b></p> <p>Gunyah said BIA had to do additional excavation for the UST removal project, and is waiting for lab results.</p> <p>BIA is working with Portland to sign an MOU for the 55-gallon drum disposal project. The funding has been received.</p> <p><b>2.2 <u>Federal Aviation Administration (FAA)</u></b></p> <p>Beyette said the fuel tank project was awarded.</p> <p>The RI will be awarded soon.</p> <p>The site preparation contract is the Legal Department and should be submitted to MIC by 2 Jul 99.</p> <p>The FAA web site is online and ready for comments. John Snell is developing the web site and will attend the MOU Work Group meeting on 21 Jul 99. The web site address is <a href="http://www.alaska.faa.gov/annette">www.alaska.faa.gov/annette</a>. Beyette said there is space available on the web site for the agencies to provide information and invited them to participate.</p> <p><b>2.3 <u>Metlakatla Indian Community (MIC)</u></b></p> <p>Benson said the asbestos work finished last week. Because fibers from the sawmill got into some samples, they are conducting follow-up sampling this week.</p> <p>GTE is still working on the antenna removal.</p> <p>USCG emergency response personnel were involved with flushing out fuel lines at a different dock.</p> <p>Benson has been working with contracts and grants on the FAA work. Benson had discussions with Metlakatla Power &amp; Light regarding their portion of the brushing and cutting work.</p> <p>MIC wrote letters to USAED (Chivvas) and USCG (Deering) regarding TERO. The letters are awaiting Mayor Gilmartin's signature.</p> <p>Under Section 106 of the Clean Water Act, MIC received a grant from EPA to develop wetland standards. MIC's biologist will classify the lakes and streams.</p>
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	2.4	<p><u>USAED</u></p> <p>Elconin received a Freedom of Information Act (FOIA) request from Chevron, asking USAED to provide all documentation of environmental restoration activities in which USAED has been involved at Annette Island. Beyette said USCG has also received a FOIA request but the FAA's has not arrived yet.</p> <p>Heather Gillihan (USAED) is developing a SOW to look for UXO in Tamgas Harbor.</p> <p>Elconin talked with John Stacey (NALEMP) last week regarding the work plan submitted by MIC; funding may be available for them to participate in the MOU Work Group meetings, provide review documents, etc.</p> <p>Elconin talked with Regan Sarwas (USAED) about starting a GIS program. He will attend a future MOU Work Group meeting, talk to agencies, and prepare a proposal. Beyette suggested coordinating the GIS with FAA's web site. Elconin said the same surveying coordinates should be used on the island, so the group should discuss this. FAA is not planning survey work, only swing ties for sampling. Hanneman will lead the surveying effort for USAED and keep the group informed.</p>
	2.5	<p><u>USCG</u></p> <p>Not present at this teleconference.</p> <p><b>Action:</b></p> <p>None.</p>
	3.0	<p><b>Action Items Update:</b> See Interagency Action List.</p>
	3.1	<p><u>BIA</u></p> <p>See Interagency Action List.</p>
	3.2	<p><u>FAA</u></p> <p>Beyette and Renk will meet with representatives from Chevron regarding cleanup work to be conducted in 2000—removing fuel from the stream at the tank farm—and funding. The fuel is seeping into the sediments. Possible interim or final remedies are to build a slurry wall and retaining basin to skim off the fuel. Chevron will receive a copy of FAA's work plan when it is issued. The group discussed tank locations for removal.</p> <p>Most of the remaining issues have been resolved from FAA's 19 Oct 98 letter to MIC. Benson will talk with the MIC Council about keeping the control tower, but FAA will not refurbish it—they will have to take it as is. FAA will officially address the tower issue by letter.</p>

	<p>3.3 <u>MIC</u></p> <p>Benson said the MIC Council passed a document entitled "Guidelines for Cleanup and Remediation of Open Dumps and Illegal Disposal Sites on Annette Island," which will be provided to USCG and FAA. Section 6.2 addresses variances. The document will apply to the UST program. Benson will fax the section to the agencies.</p> <p>Elconin received a letter from EPA (Harold Scott) advising USAED to follow MIC regulations. Beyette said FAA also received a letter from Scott addressing USTs. FAA will discuss some issues with EPA for further clarification.</p> <p>Benson said the logging industry requirements are set by MIC Forestry. They are reviewing requirements to begin in January 2000, having meetings, and should be completed in October. Benson said MIC Forestry, MIC Fisheries, MIC Environmental and MIC Council are meeting on 22 Jul 99 to discuss the requirements. Jean still wants to know the requirements, to see if the agencies are held to the same standards as the logging industry. She will find out the information for herself.</p> <p>Benson said Louisiana Pacific is building a golf course and removing old cars from the site and resorting debris at the quarry. They pushed back the metals and should be finished this week. MIC will see if the sorting work is sufficient. Gunyah said BIA will grade the road; Beyette asked that BIA unplug the drain while the grading work is being conducted. Dokoozian said the subcontractor would begin moving dirt and metal by 23 Jul 99. South Coast is the subcontractor is South Coast, and Lyle Lundberg is South Coast's Project Manager. Jacobs will advise Benson when the work will begin so he can provide a list of potential workers. Jacobs encouraged the subcontractor to hire locally. Robert Gatewood is Jacobs' Site Manager.</p> <p>Benson met with MP&amp;L, which has a crew and equipment ready to begin chipping. He is working with the interim manager and will advise Jacobs of their progress. Beyette noted MP&amp;L expects to be paid for their services.</p> <p>3.4 <u>MOU Work Group</u></p> <p>See Interagency Action List.</p> <p>3.5 <u>USAED</u></p> <p>See Interagency Action List.</p> <p>3.6 <u>USCG</u></p> <p>Not present at this teleconference.</p>
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Benson Beyette		<b>Action:</b>  Discuss with MIC regarding the control tower.  Write letter to MIC regarding the control tower issue.
Benson Beyette	<b>4.0</b>	<b>New Action Items/Issues</b>  The group discussed the FAA web site. Beyette said meeting minutes, agendas, and action item lists are posted on the web site as PDF files. The group decided to post a draft version of minutes and allow one week for review and comment. Comments should be directed to Jacobs. After resolving comments, Jacobs will prepare a final version and send it to FAA to be posted. John Snell will be in Metlakatla next week and can advise MIC as needed.  Benson said MIC received a letter from Chevron attorneys requesting a copy of the C-3 Plan and thought the MOU Work Group should decide whether to send it. Beyette said the plan is already posted on the web site, so it is public information. Neither FAA nor USAED have a problem with Benson sending a copy to Chevron. Benson will fax the letter to all agencies, and Beyette will bring three copies of the plan to Metlakatla next week.  <b>Action:</b>  Forward Chevron's letter to the MOU Work Group; send C-3 Plan to Chevron.  Bring three copies of the C-3 Plan to Metlakatla next week.
	<b>5.0</b>	<b>Schedules</b>
	5.1	<u>BIA</u>  BIA has no further updates.
	5.2	<u>FAA</u>  Jean said the site preparation contract should be ready next week and will require a two-week turnaround from MIC. The target start work date is 1 Aug 99. FAA will discuss vehicle availability with Benson next week. MIC may purchase a few vehicles and rent them to FAA, Jacobs, USAED, etc. Vehicles from USCG or the Forest Service may also be available.  Beyette said the schedule for the release investigation project is 7 Sep 99 through 30 Oct 99.
	5.3	<u>MIC</u>  MIC has no further updates.



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	5.4	<u>USAED</u> Elconin said Jacobs subcontractors will mobilize next week for the debris removal work at the quarry.
	5.5	<u>USCG</u> Not present at this teleconference. <b>Action:</b> None.
	6.0	<b>C-3 Plan Revision</b> The MOU Work Group will discuss revision issues on 21 Jul 99. Beyette said FAA would add approximately 50 sites to the plan. He suggested dividing some larger sites into smaller units. <b>Action:</b> None.
MOU	7.0	<b>Newsletter Articles</b> Articles are due to Benson by 20 Jul 99. <b>Action:</b> Submit articles.
Jacobs	8.0	<b>Teleconference Schedule and Next MOU Work Group Meeting</b> The next teleconference has not been scheduled. The next MOU Work Group meeting is 21 Jul 99 at Metlakatla. <b>Action:</b> Email the agenda to participants on 19 Jul 99.
		Teleconference adjourned at 3:10 pm (Alaska).